



## Peckham Platform

### Job Description: Learning Assistant

<b>Job Title:</b> Learning Assistant	<b>Salary:</b> £19,725 pro rata at 3 days per week (£11,835)
<b>Line Manager:</b> Executive Director	<b>Location:</b> Peckham Platform, Studio B4Q, Bussey Building, Copeland Park, 133 Copeland Road, London, SE15 3SN
<b>Supervisor:</b> Learning Co-ordinator	
<b>Type of contract:</b> Fixed term for 12 months	

#### Role Purpose:

To support the development and delivery of the offsite programme and the social arts research.

The post holder will be supervised by the Learning Co-ordinator and line managed by the Executive Director

We are delighted to offer this post as part of the **Weston Jerwood Creative Bursaries programme**. Further details of this scheme and eligibility criteria are included in the person specification below.

#### Key outcomes:

1. Offsite projects, Creative learning sessions and workshops are successfully delivered
2. Equipment and materials meet or exceed the expectations of the artists and participants
3. Information about learning at Peckham Platform is prepared and appropriately distributed
4. Research related to the Social Arts Practice has been undertaken and suitably shared

#### Key Tasks

- Assist the Learning Coordinator to devise, plan and deliver offsite projects and creative learning sessions
- Contribute to the evaluation of learning activity; collecting and organising quantitative data and feeding back to colleagues on the quality of the learning experiences
- Ensure the appropriate materials and equipment are available for each activity

- Develop knowledge of and collate information about the artists and creative processes employed in our projects and activities
- Contribute to the marketing and publicity materials and activities for Peckham Platform Learning
- Co-ordinate research and visits to community partners in the borough & beyond
- Assist the Artistic Director with Social Arts Research

**Person Specification:**

**Candidates should demonstrate**

**Essential:**

A passion for the arts and creative learning  
 An interest in developing knowledge about social arts practice  
 Good communication and research skills  
 Organisational skills  
 Collaboration & Team work

**Desirable:**

Knowledge or skills in an art form

This post is offered as part of the **Weston Jerwood Creative Bursaries programme** which provides talent development opportunities for recent graduates from low-income backgrounds. Through it, Jerwood Charitable Foundation and its partners seek to change the socio-economic barriers that skilled graduates entering the arts workplace are facing. The programme provides paid entry-level placements at leading UK arts organisations, supported by a structured programme of ambitious professional development and peer mentoring.

In order to be eligible applicants must:

- Have graduated from a first degree (BA or equivalent) in any subject within the past two years (i.e. in 2015, 2016 or 2017). No minimum grade required;  
AND
- Have received a full maintenance grant during the full period of their course and be able to verify it with the necessary paperwork;  
AND
- Be a full-time UK resident.

Please ensure that you meet **ALL** of these criteria before applying and follow all the instructions in the recruitment pack carefully. You will find full details of eligibility, the documents you need to provide and FAQs on the Jerwood Charitable Foundation website [\[Here\]](#)

The Weston Jerwood Creative Bursaries 2017-19 programme is designed and managed by Jerwood Charitable Foundation in partnership with the British Council. It has been made possible through the combined support of Arts Council England's Ambition for Excellence Fund, Garfield Weston Foundation, Jerwood Charitable Foundation, CHK Charities Limited and PRS Foundation.