

Peckham Platform

Project Assistant for Small Island Vibes Application Pack July 2022



Background Information:

Peckham Platform is a cultural organisation with a civic duty. Our vision is of a more connected society and we are dedicated to creating positive change through meaningful social art, delivering projects where local communities and artists work together at each stage to provide a programme that is uniquely responsive and relevant to place. Since 2010, we have fostered new collaborations between our local communities and prominent social artists; to co-produce bold new artworks that create open platforms for civic enquiry.

In 2023, we will launch our new venue on Peckham Square, working in partnership with London Borough of Southwark. Our new home will be at the heart of an ambitious new vision for Peckham Platform. With five times our previous footprint and new facilities; we will become a welcoming centre for creative civic engagement and community participation. With new gallery spaces, learning facilities, and a dedicated Social Art Resource we will expand our activities, doubling our audiences, the number of participation opportunities we offer, and increasing our ability to create

Peckham Platform

transformational artistic opportunities for communities facing the greatest need in Peckham and beyond.

We operate in Peckham, with 71% BAME* local residents and over 40% young people - one of the highest ratios in the country. Peckham is changing rapidly, with a borough-led strategy for regeneration providing significant investment in the area in recent years and new businesses and communities moving to Peckham. Within this, a cultural scene is burgeoning, with outstanding cultural spaces and innovative creative industries emerging.

Inequality is growing, existing communities are being displaced and marginalised, and the benefit of new investment is often being felt only by a narrow cross-section of residents. Lower overall deprivation masks the continuing challenges facing Peckham, which is historically one of the most deprived areas in the country; 84% of the population live in the most economically challenged quintile nationally; 34% of children live in low income households; unemployment is at 15%; and it is ranked in the 12% highest crime spots in England. The situation has become critical in the context of sweeping cuts to public services decimating Peckham's support structures.

This inequality of access and opportunity is becoming even more apparent in Peckham at this time of rapid development. Operating within this complex landscape of urban change, Peckham Platform is committed to addressing social inequalities, promoting cultural democracy, and initiating long-term relationships with the arts across communities of need. Young people are at the heart of this process, as collaborators and audiences. Through our learning programmes, we use creative practice to explore alternative pedagogies that place young people at the centre of their educational development.

Our mission is more important than ever as we face a national crisis that spans social, environmental, economic, political and cultural fields. In this challenging context, the social value of art is being given more attention. Cultural organisations are increasingly experimenting with delivering more socially relevant work and look to Peckham Platform as a model of best practice. Our new venue is essential to helping us to expand our work to meet the needs of our community and the sector.

We believe that Peckham's public spaces can be reclaimed by residents as welcoming areas to come together; reinvigorated through performances, exhibitions, artistic interventions, and more. Our locality's vibrancy will be celebrated, recognising the diversity of experiences and histories that contribute to Peckham's unique identity, equally.

*BAME is a problematic term and we agree with its many [critics](#) within the sector and beyond. We use this term here as a reminder that this term remains in use in "official" data such as the census.

Peckham Platform



Attendees of Birungi Kawooya's Mindful African Art Class, 2021. Image by Sadé Elufowoju.

Artistic Programme

Our artistic programme strives to be both relevant and supportive to artists and the communities with whom we work. Reflecting our values and concerns as a cultural organisation with a civic duty. We are committed to community-led co-commissioning and creating a genuinely collaborative process.

For each commission, we focus our work on engaging communities that are at risk of being marginalised in the cultural mainstream, platforming groups to explore the issues that arise with them. In the past, this has amplified the voices of womens' youth services, disability, mental health, and substance abuse recovery groups. We maintain a joint decision-making process with communities right through to the exhibition, installation or event.

Our new home will provide a larger, redeveloped gallery that welcomes these communities and more to a permanent and resilient home for our ground-breaking work, building on 10 years at the forefront of social art.

Our current co-commissioning programme includes a three-year project funded by Catalouse Gulbenkian Foundation, Esmée Fairbairn and Big Lottery titled Create Civic Change. A cross-generational, cross-cultural project capturing our community's response to a rapidly changing Peckham.



Visit to Tate Modern led by artist Beverley Bennett with Leaders of Tomorrow and Peckham Park Baptist Church Youth Group, 2019. Image: Ruth Sewell

Learning Programme

Our work with young people currently includes Arts Awards and Youth Platform, a creative in-house initiative that develops agency in young people facing multiple factors of disadvantage in Peckham. Funded by Charterhouse Southwark and the Portal Trust, in the last 3 years, we have nurtured an effective model of progressive participation, from often first out of school arts engagement, to becoming creative leaders with the skills and confidence to pursue pathways in the creative sectors. This work will be central to our organisational growth moving forwards. The learning programme is currently going through a development process to increase our offer for more people across the ages.

"Peckham Platform has proven itself to be a shining beacon in bringing together artists' practices and community interest to embed contemporary art in a great unfolding programme of productive dialogues in London" Sonia Boyce, MBE, Artist

Peckham Platform

Company Information

Peckham Platform is a registered charity and company limited by guarantee. Its annual turnover is around £380,000 with over 20% of its budget allocated to artistic programme. A National Portfolio Organisation of Arts Council England (receiving ca. £75k pa), the organisation relies on fundraising and commercial income generation to deliver its creative and business plans.

Peckham Platform has a core part time staff of 6 with a further people working on project funded contracts, equating to a team of four as a full time equivalent. We are committed to creating a diverse workforce, offering flexibility within employment contracts, widening access to careers in the arts for volunteers, interns, apprentices and placements, and ensuring all staff have personal development plans to enable them to progress their career.

The Board of Trustees consists of ten members who lead the Charity and oversee the organisation in many ways. Trustees each bring unique skills and lived experiences to the organisation and contribute to the success of Peckham Platform.

You can read more about who we are; our vision, mission and values and learn more about our team on our [website](#).

Access support

We are committed to meeting reasonable adjustment, to meet access requirements and supporting all team members to apply to Access to Work to cover relevant costs. Access support is available for all applications, including alternative formats. If you prefer to meet one of our team or talk through this job pack please contact recruitment@peckhamplatform.com or call 020 7358 9645

Equal opportunities

Peckham Platform is an equal opportunities employer, and actively encourages applications from groups currently underrepresented irrespective of gender identity, sexual orientation, marital status, race, religion, nationality, ethnic origin, disability or age. This applies whether in relation to terms of employment, conditions of service or opportunities for training. Individuals are selected and treated on the basis of their relevant merits and abilities, and no one is disadvantaged by conditions or requirements that cannot be shown to be justifiable.

Our Anti-racism pledge and action plan

Our workforce reflects the demographics of Peckham and we actively support the anti-racism agenda. In terms of recruitment, we do this by ensuring that; all our roles are advertised, at least one person of colour attends every interview panel; people that are interviewed will get a chance to meet someone from the team to give insight to the organisational culture, as well as a chance to ask questions outside of the interview. We will offer feedback to everyone we interview. We strive to hire people with lived experience represented in the communities that we work with. We have relevant policies and procedures in place to ensure that our workplace is safe and welcoming.

Peckham Platform

JOB DESCRIPTION

Job Title: Project Assistant for Small Island Vibes

Salary: £11.00 per hour / min 4 hours per week (July–August, with potential to extend)

Accountable to: CCC Project Manager; Peckham Platform Public Realm Producer

Location: Peckham/Online

Background

This is an exciting opportunity for a creative, organised and community minded individual to take an important role in supporting a radical social arts programme and its public presentation during a time of significant cultural change.

Since 2010, Peckham Platform has championed a community-led co-commissioning model that makes us unique through a genuinely collaborative process. In a time of rapid development in the area. Peckham Platform is committed to addressing social inequalities, promoting cultural democracy, and initiating long-term relationships with the arts across communities of need.

Purpose of the Role

The role involves administrative coordination online and in person over the period of July through to August 2022. Working across the team you will support the presentation of co-commissioned projects with Create Civic Change at Peckham Platform. You will work closely with the CCC Project Manager and Public Realm Producer to ensure that all programme activity is delivered to our resident communities to the highest standard as outlined within funding agreements including deliverables and evaluation.

About the Programme

Small Island Vibes is a four-day weekend of art, music and performance on Peckham Square. Bringing together intergenerational communities of African, Caribbean and Latin-x heritage. The free exhibition offers space for critical enquiry through reading groups, changemaking workshops and resident consultation accompanied by food, conversations and family activities.

Activities include Mas (Caribbean masquerade) craft and mural making, pop up photographic portraits, and sound systems featuring West African Highlife, Caribbean Calypso, Lovers Rock and Afrobeats accompanied by food and conversations.

Small Island Vibes first public presentation for Tilting the Mirror, an intergenerational and cross-cultural 3-year project led by Peckham Partnership. The project exists to establish a greater knowledge and understanding of community-led cultural activity by supporting resident leadership through placemaking and art-based practice.

Peckham Platform

Duties and Responsibilities

Programming, engagement and invigilation

- To provide a welcoming environment for guests at the presenting venues and provide necessary information.
- To support the Peckham Platform team in delivery of the programming as required.
- To manage the set up and takedown of workshop materials including tables, chairs and refreshments as needed according to the daily call sheets.
- To collect surveys from people visiting the exhibition following GDPR guideline, ensure surveys are stored securely on the Peckham Platform google drive after each shift.
- To assist the Project Manager and Producer in ordering resources and refreshments for activity sessions and events.

Marketing

- To assist with the promotion of Peckham Platform's summer programmes through collecting sign ups, social media engagement and passing out flyers to the local community, in order to increase attendance for events, workshops and online sessions.
- To work with Project Manager and Marketing & Office Coordinator to maximise data capture relating to all Peckham Platform events, workshops and online sessions.
- To work alongside the Executive Director and LCEM and Marketing Coordinator to assist in the planning and creation of online content for Peckham Platform Social Media.

Organisational

- To assist the CCC Project Manager and Public Realm Producer with the collection and collation of materials, including feedback from partners and artists and members of the public.
- To work with the Project Evaluator in order to have an excellent record of activities that take place including debriefs and project logs.
- Uphold safeguarding and health and safety duties and responsibilities appropriate to the role with support from the CCC Project Manager, Public Realm Producer and Executive Director..
- Attend all relevant Peckham Platform team meetings and keep the team up-to-date on the summer programmes as necessary.

Community Partnerships

- To foster an inclusive culture within the project across the community groups and freelancers including commissioned artists and facilitators.
- Build positive and open dialogues with other community organisations to support Peckham Platform's programme development.
- Uphold safeguarding and health and safety duties and responsibilities appropriate to the role with support from the Executive Director and Project Manager.

Peckham Platform

Public Programme

- Work closely with the Project Manager, Commissioned Artists and Artistic Director to support the installation and take down of exhibitions to a professional standard as agreed with the Director with the support of team members and volunteers.
- Assist the Project Manager and Producer with the coordination of any volunteers required at the exhibitions to support the production including the induction, references, DBS checks.
- Support the Project Manager and Producer in delivering the public and internal programme.

Reporting & Reviews

- Discuss with the Project Manager on a weekly basis areas of achievement as well as areas for attention as required and to discuss progress and feedback on any outstanding tasks.
- The role is subject to project end review with the aim of supporting and developing the skills of the postholder with the possibility of continued work with Peckham Platform and our programmes.

Other

- Invigilation for Small Island Vibes will take place during the week of 1 August 11:00 - 7pm
- Some additional hours and late evenings may be required which will be agreed with the line manager and invoiced for accordingly
- In certain circumstances you may be required to perform tasks that are not included in this job description. This will be communicated in advance.

Specific Management Responsibilities

Budgets: None

Staff: None

Other: None

Signed: Nephertiti Schandorf, Artistic Director

Date of last review: July 2022

Peckham Platform

How to apply

To apply, please send us your application to recruitment@peckhamplatform.com.

Please tell us how you meet the person specification for the role. We would really like to hear why this role is an exciting move for you and what skills you would like to develop.

1. A supporting CV no longer than 2 pages, that demonstrates your skills, knowledge and experience.
2. Please also include earliest start date and names of two referees (only contacted after seeking permission)

All applications are subject to a 'blind' recruitment process. This means that identifying information such as photograph, name, gender and schools attended are removed before being read by the selection panel.

Complete the [Equal Opportunities Monitoring form](#) (this is for monitoring purposes only and will be detached from your application).

If you would find it more accessible to complete any part of this application in a different format, please email recruitment@peckhamplatform.com

Closing date: Immediate start with ongoing recruitment